

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



Ministry of Fisheries and Ocean Resources
Male', Republic of Maldives

Request for Quotations - Small Works

Procurement of:

Renovation Works of Outdoor Live Feed Facility. Existing Pump
Shed and Seawater Intake Pipeline at K. Maniyafushi

Ref No: MV-MOFMRA-451470-CW-RFQ

Announcement No: (IUL)30-TFSM/30/2025/39

Project: Transforming Fisheries Sector Management in South-West Indian
Ocean Region and Maldives Project

Purchaser: Ministry of Fisheries and Ocean Resources

Country: Maldives

Issued on: 24th February 2025

Request for Quotations

1. The Ministry of Fisheries and Ocean Resources has received financing from the World Bank (Bank) toward the cost of the Transforming Fisheries Sector Management in South- West Indian Ocean Region and Maldives Project and intends to apply part of the proceeds toward payments under the contract for “Renovation Works of Existing Pump Shed and Seawater Intake Pipeline at K. Maniyafushi”, Marine Research Facility
2. The Ministry of Fisheries and Ocean Resources now invites quotations from eligible Contractor for “Renovation Works of Existing Pump Shed and Seawater Intake Pipeline at K. Maniyafushi” Marine Research Facility
3. Following Mandatory documents must be submitted with the Quotation.
 - a. Company/Sole Proprietorship Registration
 - b. MIRA Tax Registration - If applicable, For locals only
 - c. Quotation (In Contractors official letter head)
 - d. Schedules - Bill of Quantities
 - e. Activity Schedule
 - f. Technical Proposal
 - g. Experience Letters

4. Registration

All Interested parties are required to register by emailing the following information to procurement.transform@fisheries.gov.mv before **26th February 2025, 14:00 Hours**.

- Business Name:
- Registration No.:
- Contact Person:
- Contact No.:
- Email Address:

5. Clarifications

Any clarification request regarding this RFQ may be sent in writing to procurement.transform@fisheries.gov.mv before **4th March 2024, 14:00 Hours**. The Employer will forward copies of its response to all Contractors including a description of the inquiry but without identifying its source.

6. Project Site Visit

All the registered parties may attend the site visit to K. Maniyafushi: Marine Research Facility, (Facilitated by Ministry of Fisheries and Ocean Resources, Transform Project) on **27th February 2025, 10:00 Hours**.

7. Submission of Quotations

Interested parties shall submit their quotations **on or before 10th March 2025, 11:00 Hours**. **Late quotations will be rejected.**

Quotations may be submitted via **physical delivery** to the address below **or via email** to [**procurement.transform@fisheries.gov.mv**](mailto:procurement.transform@fisheries.gov.mv) Cc: [**aishathahmed.transform@fisheries.gov.mv**](mailto:aishathahmed.transform@fisheries.gov.mv)

The address for submission of Quotations is:

Attention:
Ms. Asma Moosa
Project Manager
Ministry of Fisheries and Ocean Resources
H. Palmeira - 3A, Sosun Magu
Tel: +960 3033488
Email: procurement.transform@fisheries.gov.mv
Cc: aishathahmed.transform@fisheries.gov.mv

8. Opening of Quotations

Quotations will be opened by the Employer's representatives immediately after the deadline for the submission of Quotations.

9. Validity of Quotations

Quotations submitted shall be valid for a period of 60 Days from the date of submission of quotation. The Procuring Entity reserves the right to request for extension of the validity period of the quotation.

10. Price

The Contractor shall quote its total price in the Contractor's Quotation Form. The Contractor shall also fill in a breakdown of its lump-sum price in the attached Activity Schedules. The quoted price shall include all duties, taxes, and other levies payable by the Contractor under the Contract.

11. Technical proposal

The Contractor shall furnish a technical proposal including a statement of work methods, equipment, personnel, schedule and any other relevant information, in sufficient detail to demonstrate the adequacy of its proposal to meet the work's requirements and the completion time.

12. Evaluation of Quotations

The quotations will be evaluated to determine substantial responsiveness of the technical proposal.

For technically compliant quotations, the total evaluated prices, excluding provisional sums and any provision for contingencies but including day works where priced competitively, will be compared to determine the lowest evaluated price/s.

The evaluation criteria are as follows:

- a) Technical Evaluation: Proposal should meet the requirements mentioned in Annex 1: Works Requirements Specifications.

b) Post Qualification & Financial Evaluation (Points given as follows)

#	Description		Points
1	Price	<i><u>Lowest price proposed</u></i> <i>Proposed price</i>	70
2	Duration and work schedule	<i>Shortest duration proposed</i> <i>Proposed duration and work schedule</i>	10
3	Experience	Experience would be considered relevant work with value higher than MVR 10,000.00 completed within the past 5 years.	20
Total			100

13. Contract Award

The Contract will be awarded to the Contractor who meets the eligibility requirements in accordance with the RFQ, offers the lowest evaluated price/s, offers a technically compliant quotation, and guarantees completion of the Works by a reasonable time frame. The awarding party must follow and abide to the terms of conditions of the Environmental and Social Code Of Conduct (Escoc) mentioned in the ANNEX 3.

ANNEX 1: WORKS REQUIREMENTS SPECIFICATIONS

The pump shed should be renovated according to the provided construction drawings, covering all aspects including footings, foundation, columns, beams, masonry work, plastering and roofing.

1. Footings and Foundation beam:

- The footings must be laid 450mm below ground level, with dimensions of 18"x18"x8".
- The concrete foundation beam on top of the footings should measure 10"x8"x8", reinforced with 4 iron bars of 12mm according to the drawing provided.

2. Columns and Roof Beam:

- The columns should be measured 10"x8"x8", reinforced with 4 iron bars of 10mm. The roof beam, as specified in the drawings, should measure 6"x6"x6".

3. Walls:

- Construct the building walls with 4" hollow masonry blocks, extending up to the roof. The high end of the roof should be 11 feet, while the low end should be 10 feet, both measured from the floor level.

4. Plastering:

- Apply two coats of cement plaster to the exterior walls and one coat to the interior walls.

5. Roof Structure:

- Construct a 6"x6" roof beam reinforced with 4 iron bars of 10mm. Use 4"x2" wooden rafters placed 2 feet apart, with 2"x2" wooden purlins on top, also spaced 2 feet apart.
- Use Lysaght Color bond roofing sheets (cottage green), with a thickness of 0.47mm, for the roofing.

6. Flooring:

- Raise up the interior floor level by 1 foot by filling sand, followed by a 3-inch concrete floor.
- Inside the building, construct drains for pump drain wastewater discharge.

7. Staircase:

- Build a two-step staircase at the entrance, matching the door's width.

8. Ceiling:

- Install a gypsum board ceiling inside the building and a cement board ceiling outside. Use 2"x2" wooden battens for the ceiling frame, spaced 2 feet apart.

9. Doors and Windows:

- Fabricate doors and windows with aluminum frames and glass according to the provided drawings.

10. Gutters and Downpipes:

- Install PVC gutters along the roof, with two water drainage down pipes at both ends, and secure them with clips down to ground level.

11. Painting:

- Apply a wall sealer to both the interior and exterior walls, followed by two coats of weatherproof paint.

12. Sea water intake piping:

- Create four holes, 6-inches near floor level in the walls for water intake, pipes to pump and another four holes, 6-inch pipes out-let pipes to hatchery.
- Construct a three new seawater intake pipeline using 2-inch high-pressure PVC pipes. Secure the pipes with concrete blocks every 10 feet, as shown in the drawings (each pipeline is 280 feet long).
- Attach foot valves using unions at the sea end of each pipeline and connect the pump inlets and outlets using unions.

13. Pump beds:

- Construct an 8'x2'6" cement bed inside the pump shed to relocate the pumps.

14. Electrical Work:

- Put a three-phase electrical cable to the building, connect a 22-circuit distribution board.
- Install the existing three-phase water intake pumps, provided by the project. Ensuring each pump has separate operational switch.
- The building should have electrical wiring connected to the distribution board, along with three sockets and four 20-25W LED lights.
- A 16 mm three-phase, four-core cable is required to supply power from the warehouse's external distribution box to the proposed pump shed.
- The cable should be 95 feet in length.
- To ensure protection and compliance with safety standards, the cable must be buried underground and enclosed within a GI pipe.

15. Project Provisions:

- Water supply for the work.
- Electricity supply for the work.
- Accommodation space (pillows & mattress not included).
- A designated area for cooking arrangements.

ANNEX 2: QUOTATION FORMS

Contractor Quotation Form

From:	[Insert Contractor's name; in case of a joint venture, specify the name of the joint venture]
Contractor's Representative:	[Insert name of Contractor's Representative]
Title/Position:	[Insert Representatives title or position]
Address:	[Insert Contractor's address]
Email:	[Insert Contractor's email address]

To:	Ministry of Fisheries and Ocean Resources
Employer's Representative:	Ms. Asma Moosa
Title/Position:	Project Manager
Address:	H. Palmeira – 3A, Sosun Magu
RFQ Ref No.:	MV-MOFMRA-451470-CW-RFQ
Date of Quotation:	10 th March 2025, 11:00 Hours

Dear *[insert name of Employer's Representative]*:

SUBMISSION OF QUOTATION

1. Conformity and No Reservations

In response to the above named RFQ, we offer to execute the Works as per this Quotation and in conformity with the RFQ, Delivery and Completion Schedules and Technical Specifications. We confirm that we have examined and have no reservations to the RFQ.

2. Eligibility

We meet the eligibility requirements and have no conflict of interest, in accordance with the Request for Quotations.

3. Suspension and Debarment

We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the World Bank Group or a debarment imposed by the World Bank Group in accordance with the Agreement for Mutual Enforcement of Debarment Decisions between the World Bank and other development banks. Further, we are not ineligible under the Employer's Country laws or official regulations or pursuant to a decision of the United Nations Security Council.

4. Quotation Price

The total price of our offer is *[Insert one of the options below as appropriate]*

5. Quotation Validity

Our Quotation shall be valid until the date specified in the RFQ, and it shall remain binding upon us and may be accepted at any time before it expires.

6. Commissions, gratuities, fees

We have paid, or will pay the following commissions, gratuities, or fees with respect to this Quotation

[If none has been paid or is to be paid, indicate "none."]

Name of Recipient	Address	Reason	Amount

7. Not Bound to Accept

We understand that you reserve the right to:

- accept or reject any Quotation and are not bound to accept the lowest evaluated cost Quotation, or any other Quotation that you may receive, and
- annul the RFQ process at any time prior to the award of the Contract without incurring any liability to Contractors.

8. Fraud and Corruption

We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption.

On behalf of the Contractor:

Name of the person duly authorized to sign the Quotation on behalf of the Contractor: *[insert complete name of person duly authorized to sign the Quotation]* *

Title of the person signing the Quotation: *[insert complete title of the person signing the Quotation]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed *[insert date of signing]* day of *[insert month]*, *[insert year]*

*The power of attorney shall be attached to the Quotation.

Bill of Quantities

[illegible]

Work Schedule

Item no.	Description	Unit	Duration

Technical Proposal

The Contractor shall provide:

- The names and details of the suitably qualified key personnel to perform the Contract
- Adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment for the Contract
- Information on Site organization
- Its method statement on the execution of the works
- Mobilization and construction schedule
- A summary of other information, if any, that the Contractor considers relevant

ANNEX 3: ENVIRONEMNT AND SOCIAL CODE OF CONDUCT (ESCoC)

Environmental and Social Code of Conduct (ESCoC)

This document is the Code of Conduct developed for Transform Fisheries Sector Management in South-West Indian Ocean Region and Maldives Project (TransFORM). The ESCoCs provides guidance for proper environmental management of goods or services provided, which seems to cause a limited, temporary and reversible impact. The ESCoC will be included in bidding documents and contracts as appropriate. The level of ESCoC implementation will be closely monitored during the service providing period.

This document is considered a living document and could be modified and changed in line with the changing situation or scope of the activities. Close consultation with the World Bank and clearance of the revised ESCoCs will be necessary.

1. RATIONALE

The Environmental and Social Code of Conduct (ESCoC) sets out standards and procedures for managing the potential environmental and social impacts associated with the provided goods and services, minor work/renovation activities. The environmental impacts associated with the work are considered minor, temporary and reversible, and readily managed with good practices during implementation. The ESCoC lays out simple rules and procedures regarding identification, monitoring and mitigation of those environmental and social impacts. The ESCoC will be included in all relevant contracts.

1.1 PROJECT ESCoC IMPLEMENTATION ARRANGEMENTS

- The Project Management Unit (PMU)
- The TransFORM Project, PMU under the Ministry of Fisheries and Ocean Resources will be responsible for supervision and monitoring of activities indicated in the ESCoC during project implementation period.
- During implementation, the TransFORM Project, PMU under MoFOR is responsible for ensuring that the ESCoCs will be incorporated in the contract and complied with by Contractor/Suppliers. The TranFORM, Project, PMU has ultimate responsibility in the event of non-compliance with the ESCoC during work.

2. CODE OF CONDUCT FOR CONTRACTOR/SUPPLIER'S PERSONNEL

We are the Contractor/Supplier, (*Contractor Name*). We have signed a contract with Ministry of Fisheries and Ocean Resources for the Renovation Works of Existing Pump Shed and Seawater Intake Pipeline at K. Maniyafushi: Marine Research Facility.

Our contract requires us to implement measures to address environmental and social risks related to the Works, including the risks of sexual exploitation, sexual abuse and sexual harassment.

This Code of Conduct is part of our measures to deal with environmental and social risks related to the Works. It applies to all our staff, labourers and other employees at the Works Site or other places where the Works are being carried out. It also applies to the personnel of each subcontractor/Supplier and any other personnel assisting us in the execution of the Works. All such persons are referred to as “**Contractor/Supplier's Personnel**” and are subject to this Code of Conduct.

This Code of Conduct identifies the behaviour that we require from all Contractor/Supplier's Personnel.

Our workplace is an environment where unsafe, offensive, abusive or violent behaviour will not be tolerated and where all persons should feel comfortable raising issues or concerns without fear of retaliation.

2.1 REQUIRED CONDUCT

Contractor/Supplier's Personnel shall:

- carry out his/her duties competently and diligently.
- comply with this Code of Conduct and all applicable laws, regulations and other requirements, including requirements to protect the health, safety and well-being of other Contractor/Supplier's Personnel and any other person.
- maintain a safe working environment including by:
 - ensuring that workplaces, machinery, equipment and processes under each person's control are safe and without risk to health.
 - wearing required personal protective equipment.
 - using appropriate measures relating to chemical, physical and biological substances and agents; and
 - following applicable emergency operating procedures.
- report work situations that he/she believes are not safe or healthy and remove himself/herself from a work situation which he/she reasonably believes presents an imminent and serious danger to his/her life or health.
- treat other people with respect, and not discriminate against specific groups such as women, people with disabilities, migrant workers or children.
- not engage in Sexual Harassment, which means unwelcome sexual advances, requests for sexual favours, and other verbal or physical conduct of a sexual nature with another Contractor/Supplier's or Employer's Personnel;

- not engage in Sexual Exploitation, which means any actual or attempted abuse of position of vulnerability, differential power or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another.
- not engage in Sexual Abuse, which means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions.
- not engage in any form of sexual activity with individuals under the age of 18, except in case of pre-existing marriage.
- report violations of this Code of Conduct; and
- not retaliate against any person who reports violations of this Code of Conduct, whether to us or the Employer, or who makes use of the grievance mechanism for Contractor/Supplier's Personnel or the project's Grievance Redress Mechanism.

2.2 CONSEQUENCES OF VIOLATING THE CODE OF CONDUCT

Any violation of this Code of Conduct by Contractor/Supplier's Personnel may result in serious consequences, up to and including termination and possible referral to legal authorities.

FOR CONTRACTOR/SUPPLIER'S PERSONNEL:

I have received a copy of this Code of Conduct written in a language that I comprehend. I understand that if I have any questions about this Code of Conduct, I can contact **Ms. Aishath Afa, Environment Specialist** of the project requesting an explanation.

Name of Contractor/Supplier's Personnel: _____

Signature: _____

Date: (day month year): _____

Countersignature of authorized representative of the Contractor/Supplier: _____

Signature: _____

Date: (day month year): _____

ATTACHEMENT 1 TO THE CODE OF CONDUCT

Behaviours Constituting Sexual Exploitation and Abuse (Sea) And Behaviours Constituting Sexual Harassment (SH)

The following non-exhaustive list is intended to illustrate types of prohibited behaviours.

- **Examples of sexual exploitation and abuse** include, but are not limited to:
 - A Contractor/Supplier's Personnel tells a member of the community that he/she can get them jobs related to the work site (e.g., cooking and cleaning) in exchange for sex.
 - A Contractor/Supplier's Personnel that is connecting electricity input to households says that he can connect women headed households to the grid in exchange for sex.
 - A Contractor/Supplier's Personnel rapes, or otherwise sexually assaults a member of the community.
 - A Contractor/Supplier's Personnel denies a person access to the Site unless he/she performs a sexual favour.
 - A Contractor/Supplier's Personnel tells a person applying for employment under the Contract that he/she will only hire him/her if he/she has sex with him/her.
- **Examples of sexual harassment in a work context**
 - Contractor/Supplier's Personnel comment on the appearance of another Contractor/Supplier's Personnel (either positive or negative) and sexual desirability.
 - When a Contractor/Supplier's Personnel complains about comments made by another Contractor/Supplier's Personnel on his/her appearance, the other Contractor/Supplier's Personnel comment that he/she is "asking for it" because of how he/she dresses.
 - Unwelcome touching of a Contractor/Supplier's or Employer's Personnel by another Contractor/Supplier's Personnel.
 - A Contractor/Supplier's Personnel tells another Contractor/Supplier's Personnel that he/she will get him/her a salary raise, or promotion if he/she sends him/her naked photographs of himself/herself.

Environment And Social Clauses for Contractor/Suppliers

1. Management of work Site

This part describes basic requirements for all Contractor/Suppliers carrying out minor work/rehabilitation work. It will be included in all work contracts of the civil works. The Contractor/Supplier is required to minimize, as far as reasonably practicable, any adverse environmental impact of their work activities

Prohibitions

The following activities are prohibited on or near the project site:

1. Cutting of trees for any reason outside the approved work area;
2. Illegal dumping of demolition material and debris.
3. Use of unapproved toxic materials, including lead-based paints, asbestos, etc.;
4. Disturbance to anything with architectural or historical value;
5. No burning of waste
6. Use of alcohol by workers.
7. No lighting of fires.
8. No hunting or fishing.
9. No disposal of any kind of waste into water courses
10. Behaviour to comply with defined local cultural and religious sensitivities.
11. No unauthorized entry onto private property
12. No harming/killing any endangered species

Good housekeeping: The Contractor/Supplier will always follow a ‘good housekeeping’ policy. This will include, but not necessarily be limited to the following: Ensure considerate site behaviour of the Contractor/Supplier’s staff; Prohibit open fires; Ensure that appropriate provisions for dust control in work sites. Remove rubbish at frequent intervals, leaving the site clean and tidy; Remove food waste; Frequently inspect, repair and re-paint as necessary all site hoardings to comply with the local conditions and local regulations.

Public information and site access: As a minimum, the Contractor/Supplier will provide public information on the site program (start and finish dates), plus the telephone for public contacts and/or requests. Any un-authorized entry to or exit from the sites should be control as much as possible.

Emergency Procedures: The Contractor/Supplier will ensure that emergency procedures are developed to facilitate effective actions in case of medical/fire emergency as well as environmental pollution (major spillage of gasoline, used oil, and/or toxic chemicals, etc.). The emergency procedure will contain emergency phone numbers and the method of notifying the statutory authorities. Contact numbers for the key staff of the Contractor/Supplier will also be included.

Fire Prevention and Control: All work sites and associated accommodation or welfare facilities will

have in place appropriate plans and management controls to prevent fires. The site fire plans will be prepared and will have due regard to the GOM regulations. During operation and maintenance of equipment and vehicles, the Contractor/Supplier will ensure that its workers are aware of the procedures and have enough knowledge to comply with them. The specification of non-combustible materials, products and packaging will be pursued wherever reasonably practicable. The project will also have to comply with GOM's requirements as may be appropriate at specific sites.

Operation of equipment: The Contractor/Supplier must take all reasonable precautions to ensure that equipment is operated in a manner so as not to cause safety risk and/or nuisance to surrounding residents and occupiers. Operations of equipment will have to be closely supervised. Permission may be required per GOM regulations.

Clearance of work site after completion: On completion of the works the Contractor/Supplier will clear away and remove all materials and rubbish and temporary works of every kind. The site will be left clean and in a condition to the satisfaction of the TransFORM PMU and/or delegated authorities. The work site will be cleared by the contract end date.

Illegal Activities: Non-compliance of the laws and regulations of GOM will not be tolerated. The Contractor/Supplier will leave the premises upon identification of any such illegal activities on site. The Contractor/Supplier will abide by the rules set by the Ministry and respect all the employees of the Ministry at all times.

Child Labour

- All Contractor/Supplier's Personnel should be above 18 years of age.

1. Labour Influx

- Where Contractor/Suppliers and labour come from outside the local area, Contractor/Suppliers will need to maintain labour relations with local communities through labour codes of conduct and in line with national laws and regulations.

3. Protection of the Existing Installations

- The Contractor/Supplier shall properly safeguard all buildings, structures, works, services or installations from harm, disturbances, or deterioration during the rehabilitation period.
- The Contractor/Supplier shall take all necessary measures required for the support and protection of all buildings, structures, pipes, cables, sewers, and other apparatus during the rehabilitation period, and to repair any damage occurred by the Contractor/Supplier in coordination with the concerned authorities.

4. Waste Disposal

The Contractor shall be fully responsible for the collection, transportation, and disposal of construction debris, hazardous waste, and any other waste materials generated during the works. All waste shall be disposed of at Thilafushi or another government-designated waste management site. The Contractor shall bear all costs associated with waste management and must provide evidence of proper disposal.

- The Contractor/Supplier shall take measures to avoid soil and groundwater contamination by liquid waste.
- All the generated waste will be properly disposed and transferred to Thilafushi before leaving the site.

5. Clearance of Rehabilitation Site on Completion

- The Contractor/Supplier shall clear up all working areas, both within and outside the rehabilitation site and accesses as work proceeds and upon completion of the Works.
- All surplus soil and materials, sheds, offices and temporary fencing shall be removed, post holes filled, and the surface of the ground restored as near as practicable to its original condition.

6. Health & Safety

- All employees must be given information on the health implications of their work and how to avoid problems. This should incorporate advice in the field of sexually transmitted diseases (STDs), including HIV / AIDS.
- All employees must be provided with a set of appropriate personal protective clothing and equipment (e.g., hard hat, hard boots, leather gloves, ear defenders and dust mask). Workers are required to wear appropriate protective equipment before being allowed on active work sites. A permit to work system is to be instituted for all work at hazardous locations.
- Drinking water, toilet and washing facilities must be provided at each active site.
- Each active site must be equipped with a comprehensive First Aid kit.
- Contractor/Suppliers should consult the World Bank Environment, Health and Safety Guidelines.
- Contractor/Suppliers should implement all measures as per health regulations to prevent spreading of COVID 19 disease.

